

OFFICE OF THE SECRETARY
A.P.SOCIAL WELFARE RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY
*Damodaram Sanjeevaiah Samkshema Bhavan Complex, Masab Tank,
Hyderabad-28; Ph:040-23399706, 23319810 Fax:23313136*

Rc.No:Accts-1/943/RPS-2010-1

Dated:17-1-2011

C I R C U L A R M E M O

Sub:- APSWREIS - RPS-2010 - Applicability of RPS-2010 to the employees working in APSWR Institutions, Zonal Offices & Head Office - Instructions to the Drawing & Disbursing Officers - Issued - Reg.

Ref:-1.G.O.Ms.No:52 Finance (PC-I) Dept., dated:25-02-2010.
2.G.O.Ms.No:1 Social Welfare (RS.2) Dept, dt:17-1-2011.
3.This Office Lr.No:Accts-I/943/RPS-2010-2, dt:17-01-2011
addressed to the Director, State Audit, A.P, Hyderabad.

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The attention of the Principals of APSWR Institutions are invited to the subject cited. In the reference 2nd cited the Government has issued orders duly extending the Revised Pay Scales-2010 to the Teaching, Non-teaching and Class-IV employees working in APSWREI Society. (copy enclosed)

Therefore, the following instructions are issued to the Drawing and Disbursing Officers of the Society for implementation of Revised Pay Scales-2010 to the Society Regular Teaching, Non-Teaching & Class-IV Employees working in their control:

Employees working at	Drawing Officers authorized for implementation of RPS-2010 and issue of Pay Fixation Proceedings	Procedure to be followed
Staff working at APSWR Institutions including KGBV Schools.	Principals of APSWR Institutions concerned	The Principals are authorized for issue of Pay Fixation Proceedings to the Society Regular Employees working in his Institution. The Principals should submit Option Forms, Pay Fixation Proceedings (4 copies) and Service Books to the District Audit Officer, State Audit Department of concerned district for

		certifying the correctness of the Pay Fixation and arrears claims and recording the certificate in the Service Books.
Staff working at APSWR Zonal Offices, Principals of APSWR Institutions and staff working at other departments on deputation in the zone	Zonal Officers of APSWREIS	<p>The Zonal Officers are authorized for issue of Pay Fixation Proceedings to the Society Regular Employees working in the Zonal Office, Principals of APSWR Institutions working in the Zone and employees working at other departments on deputation in the Zone concerned.</p> <p>The Zonal Officers should submit Option Forms, Pay Fixation Proceedings (4 copies) and Service Books to the District Audit Officer, State Audit Department of the concerned Zonal Office area for certifying the correctness of the Pay Fixation and arrears claims and recording the certificate in the Service Books.</p>
Staff working at APSWREIS Head Office and Zonal Officers	Finance Officer of APSWREIS	<p>The Finance Officer is authorized for issue of Pay Fixation Proceedings to all the Society Regular Employees working in Society Head Office, Head Office employees working at other departments on deputation and Zonal Officers of the Society.</p> <p>The Finance Officer should certify the pay fixation statements (4 copies) and arrear claims by recording the certificate in the Service Books.</p>

Further, the Principals and Zonal Officers are directed to submit RPS-2010 arrears bill to the Society Head Office duly obtaining a certificate from the Audit Officer, Local Fund Department of the concerned district along with a statement for release of budget.

Further, in the reference 3rd cited this office has addressed a letter to the Director, State Audit Department, Hyderabad to give necessary directions to all the District Audit Officers of the concerned districts to certify the Pay Fixations and arrear claims of Society Employees working in the districts duly recording the certificate in the Service Books as done in RPS-1993, RPS-1999 & RPS2005. (copy enclosed)

Further, the Principals of APSWR Institutions including KGBV Schools and Zonal Officers of the Society are directed to go through the Orders issued by the Government from time to time for implementation of RPS-2010 and other allowances and implement the orders without any deviation and make RPS-2010 fixation entries in the Service Register of the individuals properly.

The Finance Officer shall take necessary action to release the required funds to the Principals and Zonal Officers, on receipt of proposals from them.

Encl: As above.

Sd/-
SECRETARY

for SECRETARY

To

All the Principals of APSWR Institutions / KGBV Schools.
All the Zonal Officers and Finance Officer of APSWREIS.

Copy to the Director, State Audit Department, A.P. Hyderabad.
Copy to all the District Audit Officers of State Audit Department,
through the Principals of APSWR School/Jr.College concerned.
Copy to all the Officers / Staff of this office for information.

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From:
Smt.K.Damayanthi, I.A.S.,
A.P.S.W.R.E.I.Society,
Hyderabad.

To:
The Director,
State Audit Department,
Insurance Building,
Tilak Road, Abids,
Hyderabad.

Rc.No:Accts-1/943/RPS-2010-2, dated:17-01-2011

Sir,

Sub:- APSWREIS - RPS-2010 - Applicability of RPS-2010 to the employees working in APSWREI Society - Fixation of pay of the Teaching, Non-teaching & Class-IV employees working in APSWR Institutions & Zonal Offices - Issue of Pay Fixation Certificate by the District Audit Officers of State Audit Department - Permission - Requested - Reg.

Ref:-1.G.O.Ms.No:52 Finance (PC-I) Dept., dated:25-02-2010.
2.G.O.Ms.No:1 Social Welfare (RS.2) Dept, dt:17-1-2011.
3.This Office Circular Memo No:Accts-I/943/RPS-2011-1,
dt:17-1-2011 addressed to the Principals of APSWR Institutions &
Zonal Officers.

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I am to invite your kind attention to the subject cited. In the reference 2nd cited the Government has issued orders duly extending the Revised Pay Scales-2010 to the Teaching, Non-teaching and Class-IV employees working in APSWREI Society. (copy enclosed)

Further, I am to inform that the Government has authorized the Director, State Audit to pre-audit the pay fixation statements in RPS-1993, vide G.O.Ms.No:814 Social Welfare (K) Dept., dated:09-11-1994. While implementing the RPS-1999 & RPS-2005 also, this office has requested you to give necessary directions to all the District Audit Officers to certify the Pay Fixations and arrear claims duly recording the certificate in the Service Books, vide this office Lr.No:Accts-III/179/2000, dated:06-01-2000 and Lr.No:FGH/12179/RPS-2005, dated:07-06-2006. Accordingly, the pay fixations of RPS-1993, RPS-1999 & RPS-2005 were certified by the District Audit Officers of State Audit Department in the districts concerned.

Therefore, I request you to give necessary instructions to all the District Audit Officers of State Audit Department to certify the Pay Fixations, arrear claims of RPS-2010 and record the certificate in the Service Books of the concerned Teaching, Non-teaching and Class-IV employees working in 298 APSWR Institutions and (6) Zonal Officers.

Encl: As above.

Yours faithfully,
Sd/-
SECRETARY

for SECRETARY

ANNEXURE

**FORM FOR EXERCISING OPTION UNDER THE ANDHRA PRADESH
REVISED
SCALES OF PAY RULES, 2010**

(*) I, holding the post of in the scale of Rs..... in the office of do hereby elect to come under the Revised Pay Scales, 2010 with effect from 1st July, 2008 / date of my next increment on / 01.07.2008 with / without increment in the existing scale.**

(*) I, holding the post of in the scale of Rs.....in the office of the do hereby elect to continue in the existing scale of pay.

The option hereby exercised is final and will not be modified at any subsequent date.

Date:

Signature :

Name :

Station:

Designation:

Office in which employed.

Signed before me,
Signature of Head of Office (with date)
(In case of Non-gazetted Officer)

Signature of Another Gazetted Officer
(In case of Gazetted Officer)

Note:Separate option should be given in respect of substantive & officiating posts

Date:

Signature:

Pay and Accounts Officer /

Head of Office.

(*) To be scored out if not applicable.

Received the above declaration:

(**) strike whichever is not applicable.